

PROPERTY & RECREATION COMMITTEE MEETING MINUTES
October 21, 2019

The Property & Recreation Committee of the St. Clair County Board met in the County Board Conference Room on October 21, 2019. The meeting was called to order by June Chartrand at 5:30 p.m.

Members Present:

June Chartrand, Chairman
Lonnie Mosley, Asst. Chairman
Jana A. Moll
John West

Members Absent:

Kenneth Sharkey
Steve Gomric
Scott Tieman

Others Present:

Mark Kern, Chairman, County Board
Debra Moore, Director of Administration
Bob Allen, County Board
Dorothy Meyer, Executive Secretary
Tim Pruett, Rhutasel and Assoc.

The Pledge of Allegiance was recited.

Roll Call was taken.

There were no public comments or questions.

A motion was made by Mr. Mosley and seconded by Mrs. Moll to approve the Meeting Minutes from September 23, 2019. Motion passed unanimously.

Ms. Meyer gave the Revenue Report. Expenses for this period total \$22,721.20. Cash balance for Property and Recreation Committee is \$2,950,515.46.

A motion was made by Mr. West and seconded by Mr. Mosley to approve the Revenue Report given by Ms. Meyer. Motion passed unanimously.

Ms. Meyer summarized the following Committee reports:

- September/October 2019 report from Mr. Norman Touchette: A copy of the report of visits to the various park sites and the mowing report was distributed.
- Silver Creek Preserve:
Mr. Isbel reported on October 17, 2019 that there are currently no problems.
- Trinity Services:
Sarah of Mike Lowry's office at Trinity Services reported on October 17, 2019 that the residents are still doing cleanup at Silver Creek Preserve two to

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three days a week as weather permits. Pizzas were delivered to volunteers on October 4.

- St. Clair County Parks Grant Commission:
The usual completion of projects, requests for extensions and payment of invoices for Cycles 24 and 25 have been processed during the last month.

Applications were mailed out for Cycle 26 on October 7 with a return deadline of November 15. These grants will have a maximum of \$25,000 to be used for maintenance equipment funding. The Commission will meet on December 4 to award grants.

- 2017, 2018 and 2019 Park Projects:
Requests for payments have been processed during the last month on various projects.
- Rhutasel & Assoc. submitted an invoice for \$1,305 for an installment payment of their contractual services. The invoice was submitted for payment.

Mr. Pruett reported that he is working with Brian Buehlhorn at Foley Park to determine what type of maintenance equipment is needed in order to apply for the Cycle 26 grant.

A motion was made by Mr. Mosley and seconded by Mr. West to approve the reports given by Ms. Meyer and Mr. Pruett. Motion passed unanimously.

A motion was made by Mrs. Moll and seconded by Mr. Mosley to adjourn the meeting at 5:35 p.m. Motion passed unanimously.

Respectfully submitted,

June Chartrand, Chairman
Property and Recreation Committee